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| **About National Cooperative Organics Limited (NCOL)** | |
| Realising the potential for scaling up the organic food sector, National Cooperative Organics Limited i.e. NCOL has been set up as a multistate cooperative Society jointly promoted by the National Dairy Development Board (NDDB), GCMMF (Amul), NAFED, NCDC and NCCF as promoter members. The vision of the Society is to act as an umbrella organisation to encompass all activities related to organic products produced by co-operatives leading to the realisation of ‘Sahakar se Samriddhi’. To know more about NCOL, please visit: <https://ncol.coop/> | |
| **JOB DESCRIPTION** | |
| **Position** | Deputy Manager/ Assistant Manager Accounts |
| **Location** | Delhi |
| **No. of Positions** | 1 |
| **Major Accountabilities** | 1. Timely Bill Certification, Receipts & Payments  2. Support in Audit (Statutory/Internal/Tax/GST)  3. Ensure Insurance coverage  4. Assistance in the preparation of Financial Statements  5. Physical Stock Verification  6. Fund Management  7. Liasoning with Banks/suppliers/distributors  8. Preparation of Monthly Reports  9. Filing of Tax Returns & other Statutory compliances  10. Any other work as & when required |
| **Education** | Graduate in Commerce with qualified CA/ICMA.  Sound Knowledge of computerised accounting system and exposure to ERP-SAP and MS Office is desirable. |
| **Experience** | Minimum 6/4 years of post-qualification experience out of which at least 3/2 years in managerial cadre in FMCG/Co-operative.  Hands-on -experience in Accounting, Taxation, Budgeting, Audit, MIS Costing, Financial Control Systems and Finalisation of Accounts. |
| **Approx CTC (per Annum)** | Remuneration would be commensurate with qualification and experience |
| **How to apply** | **Forward the updated CV to** hr@ncol.coop  The last date to apply is 14 August’24 |